



Cowboy Party Planning Guide

Recommended for ages 2-3
BirthdayExpress.com

1-800-BIRTHDAY (1-800-247-8432)

Exclusively at Birthday Express

Party Checklist

4-6 Weeks Before the Party

- Select Date:** _____ **Time:** _____
Place: _____
Plan a safe, inviting place for kids to have fun. Set time to **2-3 hours** for young children, and **3-4 hours** for older kids.
- Create Guest List**
Just fill out the handy list in this guide!
- Order [Party Supplies](#), [Favors](#) & [Party Activities](#)**
BirthdayExpress.com is the place! You'll find over 150 party themes, with party pack options for all of them. Expecting more guests? Choose our Pack Add-On option.
- Order Birthday [Costume/Outfit](#) & Gifts**
BirthdayExpress.com has lots of fun choices. Look for our costumes, T-shirts, hats and special birthday gifts designed to match our party themes.
- Book Entertainment (optional)**

2 Weeks Before the Party

- Order Cake**
Schedule to pick it up one day before the party.
- Mail [Birthday Invitations](#)**
Let the birthday child help by adhering the stamps and putting the invitations in the mailbox.
- Create List of Parent Phone Numbers**
Keep on hand in case of emergency.
- Plan Party Menu**
Check out the recipes in this guide. Ask parents if kids have any food allergies.
- Choose [Party Games](#) & Collect [Party Supplies](#)**
This guide has ideas that match your party theme!

2-3 Days Before the Party

- Prepare Cameras**
Check batteries. Charge video camera. Buy film or video cards. Get Birthday Message Cameras for the kids to use.

1 Day Before the Party

- Make Food & Drinks, Bake/Get Cake, Buy Ice**
Set out chilled/heated foods just before kids eat.
- Childproof & Decorate Party Area**
Remove breakable items and objects that could prevent guests from moving freely. Decorate with balloons, crepe paper, and other items included in your party pack.
- Set Up [Party Games](#), Fill [Favor Boxes](#) & [Piñatas](#)**
Invite your party child to help!

Party Day!

- Fill [Birthday Balloons](#) with [Helium](#)**
Waiting till party day ensures they float well. Gather in bunches, and attach to your front door and the birthday child's chair with curling ribbon.

After the Party

- Send [Birthday Thank-You Notes](#)**
Include party photos!

Cowboy Fun

Curly Bill Cactus Mural

Estimated time: 10 minutes for each child. Estimated cost for a party of 8: \$10.

Supplies:

- wide sheet of butcher paper and tape
- boxes of jumbo crayons

Few kids will resist a chance to draw on the wall. But don't worry—you won't have to repaint the room! Just tape a wide sheet of butcher paper on the lower portion of your wall so kids can reach. And provide jumbo crayons, for your budding mural artists. (This is a perfect activity to keep kids—and adult helpers—entertained while other guests are still arriving.)

Charley's Hidden Horse Friends

Estimated time: 25 minutes. Estimated cost for a party of 8: \$21.49.

Supplies:

- [horse bean bags](#) (1 per child)

Charley Horse's friends have escaped from their corral, and the kids need to help them find their way back home. Before the party, hide the horses around the yard or in a room. At the party, let kids loose (with adult help) to look for the horses until all of them have been rescued. Let kids know beforehand that they each get to find and keep one horse.

Moo-sical Toy Circle

Estimated time: 30 minutes. Estimated cost for a party of 8: \$22.

Supplies:

- bag of [party favors](#) (for prizes)
- [cow bean bag](#)
- [party music CD](#)

Fill a bag with party favors, and select a cow (or [horse](#)) bean bag. Seat everyone in a circle, and put on some lively music. Players pass around the bean bag while music plays. When music stops, player holding bean bag wins a party favor and steps out of the game. Continue until everyone has won a prize.

Cowboy Cody's Ho Down

Estimated time: 25 minutes. Estimated cost for a party of 8: \$12.

Supplies:

- kids' cowboy music CD

Put on the CD, and invite everyone to form a square dancing line that moves from room to room, in time to the music. Invite everyone to sing along, and do-si-do!



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Trail Treats

Cowpoke Milk Shakes

Estimated time: 25 minutes. Estimated cost for a party of 8: \$14.

Ingredients:

- 6 cups milk
- 6 tbsp. cocoa mix
- 3 ripe bananas (sliced)
- 4 scoops of vanilla ice cream or frozen yogurt

A yummy birthday beverage for your herd of 8. Divide quantity of the first 3 ingredients in half. Blend. Add 2 scoops of ice cream, and whirl away some more. Next, make the second batch. Serve in our exclusive [western boot cups](#).

Campfire S'mores

Estimated time: 20 minutes. Estimated cost for a party of 8: \$10.

Ingredients:

- chocolate chips
- marshmallows
- graham crackers

It's easy to make these old favorites, even if you don't have a real campfire. Just use your microwave! Simply place a spoonful of chocolate chips on a graham cracker half, top with a marshmallow, and heat in microwave approximately 1 minute. (Keep on plate or paper towel.) Then put other graham cracker half on top.

Cowboy Cody's Mini Burgers

Estimated time: 30 minutes. Estimated cost for a party of 8: \$15.

Host a little barbeque by serving up tiny burgers.

Ingredients:

- 2 pounds ground beef, turkey meat or veggie mix
- 4 tablespoons ketchup
- salt and pepper
- miniature hamburger buns
- tiny condiments: small squares of cheese, sweet pickles, cherry tomato slices, lettuce, etc.

Fire up the grill (or use a frying pan). With your hands, mix meat with ketchup. Add a dash of salt and pepper. Roll into 16 balls (for 16 burgers), and press to form patties that are about a half-inch thick. Grill each side for about 5-7 minutes. Invite everyone to top burgers with tiny condiments.



Got Everything?

Glance through the list below to see if you're missing any important items. Many can be found on the Cowboy party theme page.



- [Party Pack Add-On](#) – for extra guests: includes invitations, plates, cups, forks, spoons and napkins

- [Personalized Banner](#) – for every occasion

- [Piñata & Fillers](#) – for every theme!

- [Party Activities](#) – many match our party themes

- [Helium Tank](#) – made of recyclable materials; check with your city for proper disposal

- [Standups](#) – for fun photos with kids' favorite characters

- [Party Music](#) – helpful during games, and to create a festive atmosphere

- [Party Favors](#) – fun take-home prizes

Party Guest List

This handy list will help you keep track of R.S.V.P.'s, and who you've sent thank-you notes to. Want to invite more guests? Simply extend the list!

Guest	RSVP	Thank-You	Guest	RSVP	Thank-You
1. _____	Yes / No	<input type="checkbox"/>	11. _____	Yes / No	<input type="checkbox"/>
2. _____	Yes / No	<input type="checkbox"/>	12. _____	Yes / No	<input type="checkbox"/>
3. _____	Yes / No	<input type="checkbox"/>	13. _____	Yes / No	<input type="checkbox"/>
4. _____	Yes / No	<input type="checkbox"/>	14. _____	Yes / No	<input type="checkbox"/>
5. _____	Yes / No	<input type="checkbox"/>	15. _____	Yes / No	<input type="checkbox"/>
6. _____	Yes / No	<input type="checkbox"/>	16. _____	Yes / No	<input type="checkbox"/>
7. _____	Yes / No	<input type="checkbox"/>	17. _____	Yes / No	<input type="checkbox"/>
8. _____	Yes / No	<input type="checkbox"/>	18. _____	Yes / No	<input type="checkbox"/>
9. _____	Yes / No	<input type="checkbox"/>	19. _____	Yes / No	<input type="checkbox"/>
10. _____	Yes / No	<input type="checkbox"/>	20. _____	Yes / No	<input type="checkbox"/>