

Party Planning Guide

Recommended for ages 4-8
BirthdayExpress.com
1-800-BIRTHDAY (1-800-247-8432)

4-6 Weeks Before the Party
Select Date:Time:
Place: Plan a safe, inviting place for kids to have fun. Set time to
2-3 hours for young children, and 3-4 hours for older kids.
Create Guest List
Just fill out the handy list in this guide!
Order Party Supplies, Favors & Party Activities BirthdayExpress.com is the place! You'll find over 150 party themes, with party pack options for all of them. Expecting more guests? Choose our Pack Add-On option.
Order Birthday Costume/Outfit & Gifts BirthdayExpress.com has lots of fun choices. Look for our costumes, T-shirts, hats and special birthday gifts designed to match our party themes.
Book Entertainment (optional)
2 Weeks Before the Party
Order Cake Schedule to pick it up one day before the party.
Mail Birthday Invitations
Let the birthday child help by adhering the stamps and putting the invitations in the mailbox.
Create List of Parent Phone Numbers Keep on hand in case of emergency.
Plan Party Menu Check out the recipes in this guide. Ask parents if kids have any food allergies.
Choose Party Games & Collect Party Supplies This guide has ideas that match your party theme!
2-3 Days Before the Party
Prepare Cameras Check batteries. Charge video camera. Buy film or video cards. Get Birthday Message Cameras for the kids to use.
1 Day Before the Party
Make Food & Drinks, Bake/Get Cake, Buy Ice Set out chilled/heated foods just before kids eat.
Childproof & Decorate Party Area Remove breakable items and objects that could prevent guests from moving freely. Decorate with balloons, crepe paper, and other items included in your party pack.
Set Up Party Games, Fill Favor Boxes & Piñatas Invite your party child to help!
Party Day!
Fill <u>Birthday Balloons</u> with <u>Helium</u> Waiting till party day ensures they float well. Gather in bunches, and attach to your front door and the birthday child's chair with curling ribbon.
After the Party
Send Birthday Thank-You Notes Include party photos!

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Buccaneer Play

Pirate Parlor

Estimated time: 5 minutes per child. Estimated cost for a party of 8: \$30. Supplies:

- bandanas
- makeup stick
- eyepatches
- mirrors

As yer motley crew arrives at the party, invite 'em to transform into pirates. Set up a table with all the items. Kids can become any pirate they like, even draw on mustaches and goatees! Adults should help younger pirates create their look.

Walk the Plank

Estimated time: 25 minutes. Estimated cost for a party of 8: \$10. Supplies:

- 8-foot-long wooden board
- bricks
- large, wide rubber bands

Argh—if it's not phantoms or cannibals, it's the bloody plank! Place the board atop one set of bricks, a few inches off the ground. Pass out rubber bands for the doomed pirates to "tie" their hands behind their backs. Invite them to take turns demanding that everyone walk the plank, giving instructions as to who goes first, if they should turn around, walk backwards, etc. Anyone who falls off is eaten by sharks. The last pirate to avoid falling wins. For extra fun, hand each party guest a pirate hat to wear!

Buried Treasure

Estimated time: 30 minutes. Estimated cost for a party of 8: \$15. Supplies:

- sandbox (or plastic swimming pool filled with several inches of sand)
- treasure items (gold coins, faux gems, eye patches, pirate figurines, wristbands, etc.) Everyone loves to find treasure especially birthday treasure. If you don't have a sandbox, fill a plastic swimming pool with sand and bury small prizes in it. (Or, hide them around your party area or yard.) Invite your pirates to search for the treasures and take them home as party favors.

Treasure Chest Piñata

Estimated time: 25 minutes. Estimated cost for a party of 8: \$21. Supplies:

- treasure chest piñata - piñata fillers

Piñatas are always a hit at birthday parties. Treat everyone to a <u>treasure chest piñata</u> that matches your child's party theme. Remember to add the <u>piñata fillers</u>, too.



Galley Goodies

The Flying Dutchman Banana Boats

Estimated time: 30 minutes. Estimated cost for a party of 8: \$18. Ingredients:

- mini marshmallows - 1 banana per guest - vanilla ice cream - chocolate chips Supplies:

- black construction paper - white paper (or skull and crossbones stickers)

- long wooden skewers - scissors - baking pan - aluminium foil - pencil - alue

These boats are much smaller than The Flying Dutchman, which, according to folklore, is a ghost ship that's doomed to sail the oceans forever. (These treats are really a homemade version of the popular camping snack.) Before the party, create black ship flags (long, wide rectangles) from construction paper. Cut out skull and crossbones from white paper (or use stickers) and glue onto flag. Thread skewer through each flag. Prepare the food by placing each unpeeled banana on a square of foil, and slicing it open lengthwise. Fill the wedge with marshmallows and chocolate chips. Wrap in foil, and place in baking pan with the others. Before snack time, preheat oven to 350° F. Place pan of banana boats in oven and bake for 10 minutes. Remove foil and place boat on plate. Top each banana boat with ice cream, add a flag, and serve with a spoon. Kids eat right out of the peel!

Davy Jones' Death Brew

Estimated time: 20 minutes. Estimated cost for a party of 8: \$20. Ingredients:

- red cherry juice - club soda - gummy worms
- apples, chopped (to look like individual teeth)
- grapes, preferably peeled (to look like eyeballs)

Supplies:

- small rubber glove - rubber band - cauldron (or punch bowl) This potion looks like something you would drink right before visiting Davy Jones' locker. Before the party, fill a rubber glove with juice and gummy worms; tie off the end and freeze. Fill a cauldron with 2 parts juice and 1 part club soda. Add grapes and apples. Once the hand is frozen, peel back the glove and slide it into the brew. For extra pirate appeal, serve in our red take-home goblets!

Caribbean Energy Snacks

Estimated time: 25 minutes. Estimated cost for a party of 8: \$20. Ingredients:

- fish-shaped crackers shredded coconut - chocolate chips
- dried fruit pieces - banana chips - gummy fish

A simple but fun party idea! Combine a mixture of bite-size snacks (like those listed above) in a bowl. Let each guest scoop out a cupful to snack on. This tasty treat is sure to sail right into their pirate bellies.

Got Everythina?

- Party Pack Add-On for extra guests: includes invitations, plates, cups, forks, spoons and napkins
- Personalized Banner for every occasion

Glance through the list below to see if you're missing any important items. Many can be found on the Pirates party theme page.

- Piñata & Fillers for every theme!
- Party Activities many match our party themes
- Helium Tank made of recyclable materials; check with your city for proper disposal
- Standups for fun photos with kids' favorite characters
- Party Music helpful during games, and to create a festive atmosphere
- Party Favors fun take-home prizes

Party Guest List · · · ·

This handy list will help you keep track of R.S.V.P.s, and who you've sent thank-you notes to. Want to invite more quests? Simply extend the list!

Guest	RSVP	Thank-You	Guest	RSVP	Thank-You
I	Yes / No		II	Yes / No	
2.	Yes / No		12.	Yes / No	
3.	Yes / No		13.	Yes / No	
4.	Yes / No		14.	Yes / No	
5.	Yes / No		15	Yes / No	
6.	Yes / No		16.	Yes / No	
7.	Yes / No		17.	Yes / No	
8.	Yes / No		18.	Yes / No	
9.	Yes / No		19.	Yes / No	
10.	Yes / No		20	Yes / No	